

SREE CHITRA TIRUNAL INSTITUTE FOR MEDICAL SCIENCES & TECHNOLOGY

Thiruvananthapuram – 695011

WIRELESS INTERNET ACCESS REQUEST FORM

Applicant SCTIMST Employee Code / Organisation Name	Applicant Name	Department / Division	Project Code (if Applicable)
Wireless access required from (date)	Wireless access required upto (date)	Work Location	Mobile No.
Official Email	Device WiFi MAC Address	Device Type	Purpose
	__ : __ : __ : __ : __ : __	<input type="checkbox"/> Laptop <input type="checkbox"/> Tablet <input type="checkbox"/> Phone <input type="checkbox"/> PC <input type="checkbox"/> Other	<input type="checkbox"/> Academic <input type="checkbox"/> Research <input type="checkbox"/> Project <input type="checkbox"/> Official

Declaration by the Applicant

I declare that the above information is correct. The device uses a licensed operating system and licensed software. I agree to comply with SCTIMST IT and Cyber Security Policies.

Applicant Signature: _____ Date: _____

Recommendation of HoD /PI

Recommended / Not Recommended

Name & Designation: _____

Signature: _____ Date: _____

Steps to get MAC address / Physical address of wireless adapter on your system

Windows - 8/10/11	Android - Devices / OS	Apple Mac OS
1. Go to your desktop . Right Click on the Start icon on the taskbar . Select Run (or Press the Windows Start key + R) Type cmd , then press Enter. 2. In the Command Prompt window type ipconfig /all 3. Find the Physical Address line under the section Wireless/WiFi adapter .	1. Under Applications / Apps , select Settings 2. At the very bottom of the list (or press More), choose About Phone / Device 3. Choose Status / Hardware Information 4. Your MAC address will be listed under Wi-Fi MAC Address	1. Click on the Apple icon on the top left menu. 2. Click on the About this MAC . Click on More Info.. 3. Under Network select Wifi Mac Address / AirportID (OR desktop icons-> System Preferences -> Network -> Show -> Airport -> Airport ID)
Apple - iPhone / Tablet	Linux / Ubuntu	
1. Tap Settings . 2. Select General on the left side and then About on the right. 3. Find the Wi-Fi Address line.	1. Open a terminal or console window. (or press Ctrl + Alt + T) In the window type ifconfig MAC address is marked as HWaddr is usually named as wlan0/wifi0 and listed as six groups (OR Use iwconfig instead of ifconfig)	

Important Instructions

- Submit the completed form to the Computer Division.
- Use the actual Wi-Fi MAC Address (disable Private/Random MAC while connecting).
- Follow SCTIMST Cyber Security Guidelines available on the Intranet.
- Wireless credentials will be issued only after approval.

For Office Use only

Wireless Profile (SSID): _____ Activation Date: _____ Activated By: _____