

SIGNATURE:

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FOR ACCOUNTS USE:

Details of special approvals required:

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TA Claim recommended for Rs.

Balance amount due/refundable: Rs.

Checked

Recommended

Accounts Officer

FA / CAO

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Sanctioned

Adm Officer

Dy Director (A)

MS

Director

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Accounting instructions:  
Adjusted in

Vr.No

GL CODE

Account Name

Amount  
Rs.

Asst

Ao

FA / CAO