

**SREE CHITRA TIRUNAL INSTITUTE FOR MEDICAL SCIENCES & TECHNOLOGY**  
**THIRUVANANTHAPURAM —695 011, INDIA.**

(An Institute of National Importance under Govt. of India)

**APPLICATION FOR ADVANCE FROM GPF**

1. Name of Employee :

2. E Code:  Designation :

3. Basic Pay:  Rs.  Year of joining service :

4. Advance outstanding as on

5. Advance requested :  Rs.

6. Purpose of Advance :

a) If for Consumables, Item name and cost :

b) If for House building :

i. Location & measurement of Plot :

ii. Whether on free hold or lease hold :

iii. Whether Plan enclosed :

iv. If it is purchased from Society,  
Housing boards etc. details of same:

v. Cost of construction :

c) If advance is required for education of children :

i. Name of son/daughter :

ii. Class & Institution/college  
where studying

iii. Details of expenses

a) For payment of Fee

b) Hostel Charges

c) Other expenses(details to be given)

d) For treatment of family members

i) Name of patient

ii) Relationship

iii) Name of Hospital/Doctor

iv) Details of expenses

a) For Medical

b) Other charges (details to be given)

7. Advance requested :  Rs.

8. Installments for repayment :

I certify that particulars given above are correct & complete to best of my knowledge and belief and nothing has been concealed by me.

Date:

Signature of Applicant:

Name:

E Code: